

NACOGDOCHES INDEPENDENT SCHOOL DISTRICT

P.O. BOX 631521

NACOGDOCHES, TEXAS 75963

PH (936) 569-5000 FAX (936) 560-; 813

APPLICATION FOR USE OF SCHOOL FACILITIES

PLEASE PROVIDE PROOF OF INSURANCE

Building To Be Used:

Area(s) To Be Used: Cafeteria Gymnasium Auditorium Other:

Rental Date(s):

Day(s) of the Week Requested:

Requested Opening Time:

Estimated Time of Closing:

*Name of Organization:

Name Address (include zip code) Telephone No.

Arrangements Made By:

Name Address (include zip code) Telephone No.

Send Statement To:

Name Address (include zip code) Telephone No.

Purpose of Rental:

Est. No. Attending:

Admission By: Ticket?

Offering?

No Charge?

NISD Personnel and Equipment Required?

Stage Operator

Custodian

Bleachers

P.A. System

Projector/Screen

Dressing Rooms

Scoreboard

Lighting

Other

As a representative of the applicant, the undersigned agrees to the use of the above listed school facility in accordance with Local Board Policy, GKD. Signature below acknowledges receipt of the aforementioned policy.

Signed _____ Date _____

Organization _____ *Note: All Organizations must have a local sponsor

*ADMINISTRATION USE ONLY

If facility is available for use.

If Athletic facility is available, both Principal and Athletic Director must sign.

Principal

Athletic Director

Permission is hereby granted to the above named organization to use the facilities described.

Director of Facilities

Administrative Approval

FEES CHARGED:

Basic Rental Fee (1st 2 hours) \$ Extra Time Fee Per Hour \$

Special Charges:

Estimated Fees Due \$

Time Opened: Time Closed:

Overtime Worked:

Custodian on Duty:

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